



CITY OF PORTLAND invites applications for the position of:

## Senior Electrical Inspector

Learn more about what we do at the Bureau of Development Services at our website [www.portlandoregon.gov/bds](http://www.portlandoregon.gov/bds).

- **Recruitment is Open Now!** Apply at <https://www.governmentjobs.com/careers/portlandor/jobs/2127175/senior-electrical-inspector?page=3&pagetype=jobOpportunitiesJobs>
- **Recruitment Closes:** Monday, July 23, 2018 at 11:59 PM Pacific
- **Salary:** \$41.42 - \$47.95 Hourly

### ***Bring your enthusiasm and skills to the Bureau of Development Services (BDS) as a Senior Electrical Inspector!***

The Bureau of Development Services is recruiting for a full-time Senior Electrical Inspector. Senior Electrical Inspectors take primary responsibility for interpreting the electrical codes and standards and conducting inspections and the review plans for compliance with electrical codes. This position provides specialized lead direction to Inspectors and Trainees as formally assigned, including scheduling, coordinating, assigning, reviewing and overseeing the completion of a variety of work, and training and advising assigned staff on the solutions of technical problems. Additionally, Senior Electrical Inspectors inspect electrical installations for use of proper materials and compliance with electrical code requirements, and issue certificates of inspection and approval or correction notices. Computer record checks, researching applicable codes, checking electrical licenses and permits are also important components of this work. Senior Electrical Inspectors advise applicants and customers on electrical construction methods, code requirements, and permit procedures. Senior Electrical Inspectors ensure a positive customer experience and ensure that services are delivered in an equitable manner. A second language is preferred but not required.

The schedule for the current vacancy is Monday through Friday, 7:00 a.m. to 3:30 p.m., 40 hours per week. The current vacancy is in the Commercial Inspections Section of the Bureau of Development Services; however, the eligibility list from this recruitment may be used to fill future Commercial and Residential Senior Electrical inspector vacancies. Please see below for *optional Information Sessions* that will explain more about the position, the qualifications, and the application process.

There are currently three (3) Commercial Senior Electrical Inspector vacancies. Areas of assignment are Electrical Plan Review, Master Electrical Permit Program and Field Inspection. This classification is represented by the District Council of Trade Unions (DCTU). To view this labor agreement, please go to <https://www.portlandoregon.gov/bhr/27840> and click on the appropriate link.

### **To Qualify**

***The following minimum qualifications are required for this position are below:***

1. Knowledge of the National Electric Code and the Oregon Electrical Specialty Code;
2. Knowledge of the practices, materials, and tools used in making electrical installations;
3. Knowledge of proper inspection and plan review procedures in compliance with the Oregon Electrical Specialty **code such as:** Cite It/Write It Rules (OAR 918-098-1900);
4. Knowledge and experience applying the principles and practices of effective leadership, providing lead direction to staff, including scheduling, assigning and reviewing the work of others;
5. Skill and experience demonstrating techniques and providing training to others;
6. Skill and experience writing documents and reports utilizing research and review of code documentation and references online and in computer databases.

***Applicants must also possess at time of hire:***

1. A valid state driver's license and acceptable driving record; and
2. Oregon "A" Level Electrical Inspector Certification; and
3. Oregon Inspector Certification

*If you have questions about the above required Oregon certifications, visit the State of Oregon Building Code Division **Inspector Certifications Pathways** or call (503) 378-4133 or email [bcd.info@oregon.gov](mailto:bcd.info@oregon.gov).*

**The following is required to obtain a Electrical Inspector Certification (EI):**

- a. Two (2) years of experience as an Oregon Supervising Electrician; or
- b. A degree in Electrical Engineering and three (3) years' experience in design, inspection or supervision of installations covered by the National Electrical Code or Oregon Electrical Specialty Code;
- c. Equivalent experience and training approved by the Board.

**OPTIONAL INFORMATIONAL SESSIONS:**

To assist you in understanding this position and the recruitment process, we will offer Optional Information Sessions that will provide you with details about this position and about the application process. You are not required to attend to apply for this job, but attending will help you with the application process. You are welcome to join us for one of these optional sessions:

**Thursday, July 12, 2018 from 8:00 -9:00 am**  
Bureau of Development Services/CH2M Building  
**2020 SW 4th Ave, Portland, OR 97201, Mt. Hood Conference Room - 10th floor**  
**\*Remote participation not available for this session**

OR

**Thursday, July 18, 2018 from 5:30 - 6:30 pm**  
Bureau of Development Services/CH2M Building  
**2020 SW 4th Ave, Portland, OR 97201, Lincoln Conference Room**

For instructions on how to participate remotely, please contact Sara at (503) 823-5019 or [Sara.Flores@portlandoregon.gov](mailto:Sara.Flores@portlandoregon.gov) no after than 2:00 pm (PST) two business days prior to the informational session date.