

**BUILDING MAINTENANCE WORKER II**  
**Department of Public Works**  
**Marin County, San Rafael, CA**  
**\$5,489 - \$5,994 / Month**

At the County of Marin, our employees overwhelmingly report feeling their work is meaningful, they like the work they do and they are proud to tell people "I work for the County of Marin."

The Marin County Human Resources Department and the Marin County Department of Public Works are announcing a recruitment for the position(s) of Building Maintenance Worker II. There are two (2) full-time, regular vacancies in the Building Maintenance Division. The Division is responsible for more than 50 County owned facilities, including libraries, fire stations, Sheriff stations, flood control pump stations, office buildings and two lock-down facilities. The Building Maintenance Worker II is responsible for performing a variety of routine duties in the maintenance and repair of these buildings, equipment and utility systems and the duties assigned may include, but are not limited to, replacing fluorescent and incandescent lamps, cleaning lighting fixtures and reflectors, cleaning air diffusers, moving and relocating office furniture and equipment, performing minor tasks in carpentry, painting, electrical and plumbing work, and assisting higher level Building Maintenance Workers on assigned projects as needed.

The highly qualified candidate has personal and professional integrity, is highly organized, possesses excellent communication and interpersonal skills, approaches their work with enthusiasm, and demonstrates a strong commitment to customer service. The candidate has knowledge of routine building operations and maintenance with experience in plumbing, electrical, construction and HVAC. The ideal candidate is effective in maintaining good public relations, dealing effectively with individuals of various ages and backgrounds, uses sound independent judgment within established procedural guidelines, and is knowledgeable regarding the safe operation of hand and power tools used in facility and equipment maintenance and repair. In addition, the ideal candidate is capable of working independently for extended periods of time in remote locations, outdoors in any weather conditions, and must work non-standard schedules, including evenings, nights and weekends.

We recognize your time is valuable, so please do not apply if you do not have at least the following required minimum qualifications: two years of recent full-time experience in building maintenance work or in appropriate trades or crafts, which demonstrates possession of the knowledge and ability requirements listed in the [class specification](#). Possession of a Building Operators Certification Level I and a Universal Refrigerant Recovery License are highly desirable.

**License:** This job class requires travel between various County and business-related locations. Employees who drive on County business to carry out job-related duties must possess a valid California driver's license for the class of vehicle driven and meet automobile insurability requirements of the County, including review of a recent DMV history. Possession of a valid Class C California driver's license and a satisfactory driving history record as obtained from the Department of Motor Vehicles is required at the time of the selection interview.

**Physical Demands:** Individuals selected must frequently lift and/or move up to 25 pounds and, occasionally lift and/or move more than 100 pounds. Incumbents must have the ability to work night shifts, weekends, and holidays and may be required to work alone.

**SPECIAL REQUIREMENTS:** Candidates selected are subject to fingerprinting by the Sheriff's Department and must pass a Department of Justice LiveScan background check prior to appointment. Candidates must be willing to wear a County-provided uniform. In addition, candidates will be required to work in an office, field and/or lockdown setting.

**FILING DEADLINE: Friday, April 13, 2018 by 4:00pm.** Resumes are not accepted in lieu of County application and supplemental application form. Apply online at: [www.marincounty.org/Jobs](http://www.marincounty.org/Jobs) or contact Marin County HR Dept, Rm 415, 3501 Civic Center Dr., San Rafael, CA 94903. Paper or Faxed application documents will not be accepted. If you need assistance completing an online application, contact us at 415 473-2126. EEO/TTY