

UC San Diego

Laborer

Filing Deadline: Mon 12/4/2017

Salary Range: \$16.47 - \$18.54 / Hour

Under supervision, performs semi-skilled and skilled manual tasks and cleaning of College Residences / Dining Halls facilities, meeting rooms, study rooms, laundry facilities, offices, lounge areas, hallways, stairs, property signage, trash/recycle chutes and rooms, bathrooms, kitchens, suites, and landings, interior/exterior common areas, and HDH grounds and walkways. Will assist Building Maintenance Workers as needed. Operates vacuum cleaners, floor machines, power washer. Other duties include damp/dust mop, sweep, vacuum, shampoo carpet, wax and buff floors, empty trash, move and arrange furniture, wash windows, clean rooms, furniture, bathrooms, and appliances. Safely operates and drives trucks with lifts, box trucks, and various other university vehicles. Responsible for safeguarding assigned area's keys and care/operation of custodial supplies and equipment. Will respond to routine and emergency work requests from supervisor, staff, maintenance, Customer Service Center, and police department as needed. Will provide customer service to student residents and guests as needed. Work location is Dining Halls/student residence. Positive interaction with staff, residents, and guests is required.

Housing Dining Hospitality (HDH) is a self-funded, large and complex campus department consisting of 7 divisions, with approximately 700 career employees, 800-1000 student employees and an annual operating budget of greater than \$150 million. HDH provides housing for approximately 15,000 undergraduates, grad students, faculty, staff and their families in over 400 buildings covering approximately 5.3 million sq. ft. HDH is in the midst of implementing an aggressive building plan which will add 5000 new beds and almost double our square footage by 2021.

Currently, HDH houses 38% of UCSD's enrolled students with a goal of housing 50% in the near future. HDH provides maintenance and repair, contract meals/meal plan management, as well as retail food service, conference services and catering services to residents, students, faculty, staff, and campus visitors.

- May be required to work overtime by supervisor with little or no advanced notice.
- Will be required to work alternate work hours and shifts.
- Must be physically able to perform physical labor for extended periods.

Please click here to see the Housing Dining Hospitality websites - <http://hds.ucsd.edu/> and <http://hdh.ucsd.edu/housing/>

QUALIFICATIONS

- Demonstrated ability to operate large box trucks, closed vans, golf carts, and other university vehicles.
- Experience working in an environment that requires heavy lifting and manual labor. Knowledge of power and manual tools.
- Knowledge and experience of general custodial duties and ability to operate custodial equipment.
- Knowledge and ability to use cleaning chemicals safely and appropriately.
- Ability to maintain acceptable work habits, punctuality, and regularity of attendance.
- Ability to work positively and effectively alone or in a team environment.
- Ability to build and maintain customer relationships through a professional approach in handling customer service needs and resolving problems efficiently. Ability to work effectively in a service oriented environment.
- Physical ability to perform indicated tasks.
- Ability to determine when repairs are necessary and inform supervisor
- Demonstrated ability to positively & effectively communicate and interact with a diverse population of co-workers, residents, guests, and the University community.
- Ability to successfully work in a high volume environment with constantly changing priorities. Ability to work in a consensus building team environment.
- Ability to accurately follow oral and written instructions. Ability to follow through and carry out assignments and meet deadlines.
- Ability to problem-solve and exercise sound judgment in order to communicate and respond quickly to emergency situations with tact and diplomacy.

- Ability to safeguard assigned keys.

SPECIAL CONDITIONS

- Job offer is contingent upon satisfactory clearance based on Background Check results.
- Must have a valid California Driver's License, good driving record and participate in the DMV pull program.

APPLY ONLINE:

<http://50.73.55.13/counter.php?id=115305>

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