

SHEET METAL APPRENTICESHIP APPLICATIONS INFORMATION

SHEET METAL WORKERS' LOCAL 104 & BAY AREA INDUSTRY TRAINING FUND

Sheet Metal Worker, Air Conditioning Mechanic (BT Service), Test Adjust and Air Balance ~ BUILDING TRADES (5 YEAR) APPRENTICESHIPS ~

Sheet Metal Worker apprentices and journeymen receive some of the most comprehensive training in an extensive fast-paced construction industry. Their focus is to become proficient in sheet metal design, fabrication, installation, and maintenance that correspond with blueprints and specifications. From raw sheet metal they measure, detail, draw, design, form, fit, fabricate, weld, solder, assemble, install, finish, repair, and maintain many types of metals. The scope of work includes but is not limited to metal roofs, louvers, flashing, gutters, wall panels, decking, siding, signs, ornamental finishes, skylights, kitchen equipment, chutes, conveyors, shelving, lockers, toilet partitions, ducts for heating, ventilating, and air conditioning, and specialized metal fabrication.

Service Apprentices become efficient in preventative maintenance, troubleshooting and repair of HVAC systems, while Test Adjust and Balance (TAB) Apprentices learn how to properly install, adjust, and balance all building environmental systems as specified by designs.

We encompass "Green" energy and material conservation concepts that are an important part of this growing industry. The apprenticeship is an earn-while-you-learn program involving paid work and related classes.

For more information refer to our website: smw104training.org

MINIMUM APPLICANT QUALIFICATIONS AT THE TIME OF APPLICATION:

- 18 years of age or older *or* 17 with a parent or legal guardians signature
- Photo identification, such as a valid driver's license, passport, or state issued photo I.D.
- High School Diploma, transcript, G.E.D., Cert. of Proficiency, or College Degree (AA, AS or higher), with English translation
- Physically able to perform the work of the trade

FILING OF APPLICATION:

Testing and applications must be completed in person on the **first** or **third** Tuesday of each month at the locations listed below. Registration takes place between **8:30 a.m. to 8:45 a.m.**, at all locations except Castroville. Castroville registration takes place between 3:00 – 3:15 pm. (Applicants should plan on being at the facility for at least an hour or more to take a basic math test.) **Applications apply to each local dispatch area only.** Women and minorities are encouraged to apply. ***Veterans should provide a copy of their DD-214 (honorable discharge) as they apply.***

NOTE: Applicants will be asked to choose the occupation they are applying for, and may only apply for one occupation on a given application day. Our most common 5 year "building trades" programs are listed above.

1. Applications must be filled out in person at the facility serving the local area you wish, as listed here:

Alameda, Contra Costa Counties	1700 Marina Boulevard, San Leandro	(510) 483-9035
San Francisco & San Mateo Counties	1939 Market Street, San Francisco, (Local 104)	(707) 863-0416
Santa Clara County	2350 Lundy Place, San Jose	(408) 263-1712
Marin, Sonoma, Solano, Napa, Lake, Mendocino	<u>4350 Central Place, Fairfield</u>	(707) 863-0416
Humboldt, Del Norte, Trinity	<u>4350 Central Place, Fairfield</u>	(707) 863-0416
San Benito, Monterey, Santa Cruz	11060 Commercial Parkway, Castroville	(831) 633-6151
2. Applicants must complete a basic math test with a minimum score of 80% (Basic calculators will be provided)
 - Those who fail the math test may re-take the test one time within a period.
 - Should Applicants for either "Building Trades" programs chose, they will be qualified to work as a "Pre-Apprentice," a paid "helper" position, while a **current** applicant. Pre-apprentices shall be dispatched per contract provisions.
 - Qualified applicants must have a valid California driver's license at the time of dispatch and shall, during the tenure of his/her training, maintain an acceptable driving record.

TEST, ADJUST AND BALANCE, (TAB), & BT SERVICE APPLICANTS: After passing the math test, will be placed on a chronological list for 2 years, given a "Qualified Applicant Interview Form" & list of local contractors to seek indenture. If selected for indenture, applicants must immediately return to the apprenticeship office for processing.

SHEET METAL WORKER APPLICANTS WILL BE RANKED AS FOLLOWS:

A Differential Aptitude Test shall be administered to BT Sheet Metal Worker qualified applicants once a year, or as scheduled by the local Training Center, with a minimum score of 90 of 165 possible points required to continue.

A voluntary Applicant class will be arranged followed by an Applicant Industry Test.

A combined score, (200 points minimum), from the math test, differential aptitude test, employment/veteran credit, and credit earned in the Applicant class, shall place the applicant on a ranked list to be indentured, as positions are available.

Find information on other specialized sheet metal apprenticeships at the website above or offices listed.

Effective September 20, 2016