

SHEET METAL APPRENTICESHIP APPLICATIONS INFORMATION

SHEET METAL WORKERS' LOCAL 104 & BAY AREA INDUSTRY TRAINING FUND

Building Trade Sheet Metal Worker, Air Conditioning Mechanic (BT Service), Test Adjust and Air Balance

Sheet Metal Workers' apprentices and journeymen receive some of the most comprehensive training in an extensive fast-paced construction industry. Their focus is to become proficient in sheet metal design, fabrication, installation, and maintenance that correspond with blueprints and specifications. From raw sheet metal they measure, detail, draw, design, form, fit, fabricate, weld, solder, assemble, install, finish, repair, and maintain many types of metals. Service Apprentices become efficient in preventative maintenance, troubleshooting and repair of HVAC systems, while Test Adjust and Balance (TAB) Apprentices learn how to properly install, adjust, and balance all building environmental systems as specified by designs.

The scope of work includes but is not limited to metal roofs, louvers, flashing, gutters, wall panels, decking, siding, signs, ornamental finishes, skylights, kitchen equipment, chutes, conveyors, shelving, lockers, toilet partitions, ducts for heating, ventilating, and air conditioning, and specialized metal fabrication. We encompass "Green" energy and material conservation concepts that are an important part of this growing industry. The apprenticeship is an earn-while-you-learn program involving paid work and related classes.

For more information refer to our website: www.smw104training.org

MINIMUM APPLICANT QUALIFICATIONS AT THE TIME OF APPLICATION:

- 18 years of age or older **or** 17 with a parent or legal guardians signature
- Photo identification, such as a valid driver's license, passport, or state issued photo I.D.
- A copy of a High School Diploma, transcript, G.E.D. or High School Proficiency test in English translation
- Physically able to perform the work of the trade

FILING OF APPLICATION:

Testing and applications must be completed in person on the **first** or **third** Tuesday of each month at the locations listed below. Registration takes place between **8:30 a.m. to 8:45 a.m.**, at all locations except Castroville. Castroville registration takes place between 3:00 – 3:15 pm. (Applicants should plan on being at the facility for at least an hour or more to take a basic math test.) **Applications apply to each local dispatch area only.** Women and minorities are encouraged to apply.

1. Applications must be filled out in person at the training center in which you wish to serve.

Alameda, Contra Costa	1700 Marina Boulevard, San Leandro	(510) 483-9035
San Mateo County	1939 Market Street, San Francisco, (Local 104)	(707) 863-0416
Santa Clara County	2350 Lundy Place, San Jose	(408) 263-1712
San Francisco County	1939 Market Street, San Francisco, (Local 104)	(707) 863-0416
Marin, Sonoma, Solano, Napa, Lake, Mendocino	<u>4350 Central Place, Fairfield</u>	(707) 863-0416
Humboldt, Del Norte, Trinity	<u>4350 Central Place, Fairfield</u>	(707) 762-0181
San Benito, Monterey, Santa Cruz	11060 Commercial Parkway, Castroville	(831) 633-6151

METHOD OF RANKING APPLICANTS:

2. Applicants must complete a basic math test with a minimum score of 80% (Basic calculators will be provided)
 - Those who fail the math test may re-take the test one time within a period.
 - Persons passing the math test shall be given an application number in sequence.
 - Should Applicants for "Building Trades" programs chose, they will be qualified to work as a "Pre-Apprentice," a paid "helper" position while a **current** applicant. Pre-apprentices shall be dispatched according to contract provisions.
3. A Differential Aptitude Test shall be administered to all qualified applicants once a year, or as scheduled by the local Training Center, with a minimum score of 90 of 165 possible points required to continue.
4. A voluntary Applicant class and a career declaration are followed by an Applicant Industry Test. BT service and TAB applicants will also be interviewed.
5. A combined score, (200 points minimum), from the math test, differential aptitude test, employment/veteran credit, and credit earned in the Applicant class, (and interview for BT Service/TAB), shall place the applicant on a ranked list to be indentured, as positions are available. Qualified applicants must have a valid California driver's license at the time of dispatch and shall, during the tenure of his/her training, maintain an acceptable driving record.

Find information on other specialized sheet metal apprenticeships at the website above or offices listed.